



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Instituto Politécnico de Coimbra	P COIMBRA 02	Nuno Miguel Fonseca Ferreira Vice-President & International Relations Coordinator Phone: +351 239791262 E-mail: dga.sri@ipc.pt	http://internationalrelations.ipc.pt/index.htm
Escola Superior de Tecnologia da Saúde de Coimbra		Rui Branco Lopes International Relations Officer Phone: +351 239802430 E-mail: grici@estescoimbra.pt	http://www.estescoimbra.pt/en/contenidos/detalhe/id/99
Università degli Studi di Modena e Reggio Emilia	I MODENA 01	Ufficio Mobilità Studentesca studentmobility@unimore.it Modena campus: ++39 059 2056568 Reggio Emilia campus: ++39 0522 522029	www.unimore.it

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		ISCED 916 MODENA Campus Dr. Giovanni Tosi, gtosi@unimore.it +39.509.2055128 ISCED 914 MODENA Campus Prof. Antonino Maiorana Dipartimento di Medicina Diagnostica, Clinica e di Sanità Pubblica Via del Pozzo 71 41124 Modena -IT antonino.maiorana@unimore.it Dott. Enrico Fiandri Coordinatore Didattico Facoltà di Medicina e Chirurgia Via Del Pozzo 71 - 41124 Modena - IT enrico.fiandri@unimore.it ISCED 915 REGGIO EMILIA Campus Luisa MONTANARI Coordinatore CdL Fisioterapia Pd. Spallanzani Viale Umberto I 50 42121 Reggio Emilia Phone: ++39 0522 522414 Fax: ++39 0522 522045 luisa.montanari@unimore.it	
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

I MODENA01 by no later than the end of November

FROM	TO	Subject area	Subject area	Study cycle	Number of student mobility periods
[Erasmus]	[Erasmus]				

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

code of the sending institution]	code of the receiving institution]	code * [ISCED]	name *	[short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P COIMBRA 02 PORTUGAL	I MODENA 01 ITALY	0914	Biomedical Laboratory Sciences	1 st 2 nd	2x3 (6 months)	2x3 (6 months)
		0916	Pharmacy	1 st 2 nd	2x3 (6 months)	2x3 (6 months)
		0915	Physiotherapy	1 st 2 nd	2x3 (6 months)	2x3 (6 months)
I MODENA 01 ITALY	P COIMBRA 02 PORTUGAL	0914	Biomedical Laboratory Sciences	1 st 2 nd	2x3 (6 months)	2x3 (6 months)
		0916	Pharmacy	1 st 2 nd	2x6 (12 months)	2x3 (6 months)
		0915	Physiotherapy	1 st 2 nd	2x3 (6 months)	2x3 (6 months)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods [total number of days of teaching periods or average duration *]	
				Staff Mobility for Teaching	Staff Mobility for Training *
P COIMBRA 02 PORTUGAL	I MODENA 01 ITALY	To be defined accordingly	To be defined accordingly	1 mobility Min. 2 days (excl. travel days) Min. 8 hours teaching	1 mobility Min. 2 days (excl. travel days)
I MODENA 01 ITALY	P COIMBRA 02 PORTUGAL	To be defined accordingly	To be defined accordingly	1 mobility Min. 2 days (excl. travel days) Min. 8 hours teaching	1 mobility Min. 2 days (excl. travel days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P COIMBRA 02 PORTUGAL		Portuguese	English	Portuguese OR English : B1 recommended	Portuguese OR English : B2 recommended
I MODENA 01 ITALY		ITALIAN	ENGLISH – see courses at https://www.esse3.unimore.it/ListaFacolta.do?sessionId=CBF24F3AB0EBDFCC1EBEDE57E6EE6899.jvm_unimore_esse3web06?cod_lingua=eng http://www.international.unimore.it/courselan.html	ITALIAN B1	ENGLISH B2

D. Additional requirements

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- Partner institutions and incoming students must follow all procedures described at <http://www.estescoimbra.pt/en/conteudos/detalhe/id/99>
- There are no appropriate infrastructures for students and staff with disabilities.

I MODENA 01 | Università degli Studi di Modena e Reggio Emilia

AT I MODENA01 - The University of Modena and Reggio Emilia has a Disabled People's Service (<http://www.unimore.it/servizistudenti/disabili.html>) who works in the two campuses to attend to the needs of the university population with disabilities, taking into account each person's individual circumstances.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P COIMBRA 02 PORTUGAL	JULY 15 th	NOVEMBER 15 th
I MODENA 01 ITALY	June	November

[* to be adapted in case of a trimester system]

2. The receiving institution **[P COIMBRA 02]** will send its decision within **2 weeks**.

The receiving institution **[I MODENA 01]** will send its decision within **8 weeks**.

3. A Transcript of Records will be issued by the receiving institution **[P COIMBRA 02]** no later than **3 weeks** after the assessment period has finished at the receiving HEI.

A Transcript of Records will be issued by the receiving institution **[I MODENA 01]** no later than **5 weeks** after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Agreement shall be effective for the period 2014-2021. If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P COIMBRA 02 | IPC - Escola Superior de Tecnologia da Saúde de Coimbra

ECTS GRADE SCALE	DEFINITION	LOCAL GRADE SCALE	%
A	EXCELLENT outstanding performance with only minor errors	[20 - 16]	10
B	VERY GOOD above the average standard but with some errors	[15]	25
C	GOOD generally sound work with a number of notable errors	[14]	30
D	SATISFACTORY fair but with significant shortcomings	[13]	25
E	SUFFICIENT performance meets the minimum criteria	[12 - 11]	10
FX	FAIL some work required before the credit can be awarded	n/a	
F	FAIL considerable further work is required	n/a	

I MODENA 01 | Università degli Studi di Modena e Reggio Emilia

I MODENA01 - Marks awarded at Italian universities are on a scale from 18 to 30 scale (30 being the highest vote/18 the lowest). If the mark is not over 18 then the exam performance is considered unsatisfactory so no grade is written on the university student's record book. A certain number of credits are awarded for each examination. One ECTS credit in the Italian system corresponds to 25 working hours,

taking account of all types of activity required (lessons, seminars, individual or group study, etc.). So 1 CFU (Credito Formativo Universitario) is equivalent to 1 ECTS credit. Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at <http://www.unimore.it/international/ects.html>.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA 02 PORTUGAL	Rui Branco Lopes Phone: +351 239802430 E-mail: grieci@estescoimbra.pt	http://internationalrelations.ipc.pt/index.htm
I MODENA 01 ITALY	studentmobility@unimore.it Modena campus ++39 059 2056576 Reggio Emilia campus ++39 0522 522029	http://www.international.unimore.it/incomingstudents.html http://www.international.unimore.it/Visas.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA 02 PORTUGAL	Rui Branco Lopes Phone: +351 239802430 E-mail: grieci@estescoimbra.pt	http://www.estescoimbra.pt/en/conteudos/detalhe/id/99
I MODENA 01 ITALY	legale@unimore.it	http://www.direzionelegale.unimore.it/site/home/assicurazioni.html

4. Housing

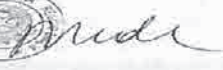
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P COIMBRA 02 PORTUGAL	Rui Branco Lopes Phone: +351 239802430 E-mail: grieci@estescoimbra.pt	http://www.estescoimbra.pt/en/conteudos/detalhe/id/99
I MODENA 01 ITALY	urp@unimore.it	http://www.unimore.it/servizistudenti/alloggiEN.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
P COIMBRA 02 PORTUGAL	Nuno Miguel Fonseca Ferreira Vice-President & International Relations Coordinator	26/03/14	SERVICOS DA PRESIDEN: 
I MODENA 01 ITALY	Prof. Angelo O. ANDRISANO	7/2/2014	 

⁷ Scanned signatures are accepted

